

EIT Scrutiny Review

Project Plan

Chair / Member Sponsor Cllr Ken Lupton	Contact Details 01642 527093 Email: ken.lupton@stockton.gov.uk
Scrutiny Officer Judith Trainer	Contact Details 01642 528158 Email: judith.trainer@stockton.gov.uk
Lead Officer Julie Grant	Contact Details 01642 527063 Email: julie.grant@stockton.gov.uk
Finance Officer Suzanne Lloyd	Contact Details 01642 526450 Email: suzanne.lloyd@stockton.gov.uk

KEY TASK/MILESTONES	DETAILS/ACTIVITIES	DATE	RESPONSIBILITY
Scoping of Review Draft Project Plan	Research Informal Discussions		Lead Officer Project Team
Select Committee agree Scope and Project Plan	Formal meeting to agree scope and project plan	2nd August	Select Committee Executive Scrutiny
Communications / Publicity of Review			Lead Officer Press and PR HR
Stages 1 and 2: Obtaining Evidence Baseline/Challenge	Submission of evidence in response to key questions Select Committee conduct challenge and identify further information requirements	25th October	Select Committee Executive Scrutiny
Stage 3: Identify opportunities for EIT Stage 4: Review Options/ Agree way forward	Submission of evidence in response to key questions Select Committee consider and challenge options for EIT	20th December	Select Committee Executive Scrutiny
Circulate Draft Report to Contributors			Lead Officer
Report to Cabinet	Presentation of report by Lead Officer/Chair of Select Committee/ Executive Scrutiny Committee	12th January	Cabinet